**Protection and Permanency Memorandum, PPM 11-01**

 **TO:** Service Region Administrators

 Service Region Administrator Associates

 Service Region Clinical Associates

 Regional Program Specialists

 Family Services Office Supervisors

 **FROM:** Michael Cheek, Director

 Division of Protection and Permanency

 **DATE:** January 27, 2011

**SUBJECT:** Financial Aid for Foster Youth

The purpose of this memorandum is to serve as a reminder to staff that now is the time for foster youth who are high school seniors to begin preparation for college enrollment for the fall semester. Once a foster youth receives their 2010 W-2 and submits their tax form, they can complete the 2011-2012 Free Application for Federal Student Aid (FAFSA) online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

Foster youth already attending college will need to complete the 2011-2012 renewal FAFSA online. In previous years, the priority deadline for completing the FAFSA has been March 15th, but for this submission it is as soon as possible after January 1, 2011 as award funds are limited and may be depleted quickly.

Please ask staff to ensure foster youth are accessing all financial aid funds available to them prior to requesting tuition assistance through the Cabinet.

The following documents have been included to assistant staff with this process:

* [DPP-333 Tuition Waiver for Foster and Adopted Children](https://manuals.sp.chfs.ky.gov/Resources/Archived%20Documents/DPP-333%20Tuition%20Waiver%20for%20Foster%20and%20Adopted%20Children.doc)
* [DPP-334 Request for Educational and Training Voucher Funds](https://manuals.sp.chfs.ky.gov/Resources/sopFormsLibrary/DPP-334%20Request%20for%20Educational%20and%20Training%20Voucher%20Funds.doc)
* [College Admissions Checklist](https://manuals.sp.chfs.ky.gov/Resources/Related%20Resources%20Library/College%20Admissions%20Checklist.doc)
* [Educational Training Voucher Guidelines](https://manuals.sp.chfs.ky.gov/Resources/Related%20Resources%20Library/Educational%20Training%20Voucher%20Guidelines.doc)
* [Tuition Assistance, Tuition Waiver and ETV Funds Comparison](https://manuals.sp.chfs.ky.gov/Resources/Related%20Resources%20Library/Tuition%20Assistance%2C%20Tuition%20Waiver%20and%20ETV%20Funds%20Comparison.doc)
* [Educational and Financial Resources](https://manuals.sp.chfs.ky.gov/Resources/Related%20Resources%20Library/Educational%20and%20Financial%20Resources.doc)
* [Educational Financial Aid Presentation](https://manuals.sp.chfs.ky.gov/Resources/Related%20Resources%20Library/Educational%20Financial%20Aid%20Presentation.ppt)

Please share this information with the appropriate staff. If you have any questions or if a foster youth needs assistance with college enrollment, contact your local Independent Living Coordinator.

If you have any questions concerning this memorandum, please contact Sarah A. Cooper at sarah.cooper@ky.gov or at (502) 564-7536 ext. 4494.